

# **CLEM LEMIRE ARTIFICIAL TURF FIELD PROJECT BUILDING COMMITTEE**

**August 2, 2011**

## **Town Hall Conference Room One**

### **SPECIAL MEETING MINUTES**

- I. Call to order – the meeting was called to order by Ms. Klett, at 7:03 pm.
- II. Roll call – Members present: Maureen Klett, Chairperson; Don Woods; Jay Bottalico, Bill DeBlasio, and Jeff Perillo. Others present: Jeff Baron, Director of Administrative Services.
- III. Public participation – None.
- IV. Approval of prior meeting minutes – Mr. Bottalico made a motion to approve the minutes of the July 7, 2011 meeting, as presented. Second by Mr. DeBlasio. The motion passed by a vote of 4 YES to 0 NO, with Ms. Klett abstaining.
- V. Project Status – Field Turf has laid the synthetic turf surface and sewn the numbers on. The goal posts are up. Grading and hydroseeding of the embankment has been completed. The light poles are up and energized. The scoreboard has been reconnected. Field Turf is applying the sand and rubber infill mixture to the field. DeRita and Sons is screening the topsoil pile. Mr. Baron distributed a financial status of the project, showing an available contingency amount of \$82,238.06.
- VI. Consider and take action on Change Order requests – Mr. Baron presented two Change Order requests. Change Order No. 4 was for \$6,302.95 to remove 1,800 square feet of existing blacktop by the stairs and to provide a pad for the bleachers that is 60 feet by 12 feet. Mr. Woods observed that if the bleachers are 16 feet long, and there are four bleacher sections, then the pad would need to be 70 feet long, not 60 feet long. Breaking down the change order on a cost per square foot, and applying the additional number of square feet, the Committee anticipated that an additional approximately \$875 would be needed for an extended pad. Change Order No. 5 was for \$1,462.41 for a walkway up the short embankment by the end zone gate at the concession stand end of the field. Some Committee members thought this amount was on the high side. Mr. Bottalico made a motion that the Committee approve allotting \$8,200 for Change Order Number 4, with a bleacher pad that is 70 feet long, and change order number 5.

Second by Mr. Woods. Discussion: the contractor will be approached about adding the additional ten feet to the bleacher pad and about lowering the cost of the walkway, with the resulting amount to be under this \$8,200 figure. The difference between the revised figure and the \$8,200 will be returned to the project contingency. The main concern of the Committee is the work on the swale that is above the sideline. The motion passed unanimously by a vote of 5 YES to 0 NO.

- VII. Grand Opening Ceremony – This ceremony will be held on Sunday, September 18<sup>th</sup>. It will be held in the afternoon to accommodate the Mayor, who will be out of town in the morning. Rather than being held at halftime of an ongoing game, the Committee decided that the ceremony would start at 1:00, immediately preceding a game instead. A list of who is to be invited, along with a list of the contractors who worked on the field, will be provided to Mr. Perillo, for him to pass along to the Midget Football organization. The Governor and the head football coach at the University of Connecticut will both be invited along with the State Senators and Representatives for Newington, the Building Committee, the Town Council and the Board of Parks and Recreation. Others, such as the Superintendent of Schools, may also be on the list of invitees that Mr. Baron will provide to Ms. Klett. Governor Malloy and Coach Pasqualoni will be invited to speak if they are able to attend, along with the Mayor, Representative Nafis, Representative Doyle, and Mr. Woods, who will speak for both the Project Building Committee and the Board of Parks and Recreation. The Town Council and the Building Committee members will be introduced. Mr. DeBlasio and Mr. Till will ask that no fall baseball be scheduled for that afternoon at the park.

- VIII. Other business pertinent to the Committee – Mr. Perillo asked about liquidated damages. The consensus of the Committee was that liquidated damages against the contractor for not completing the project by the required August 1<sup>st</sup> date should not be pursued by the Town. DeRita and Sons prosecuted their work so that the project would have been completed in a timely manner had the subcontractor selected by the Town been available to start and complete their work according to the schedule. It was noted that the Contractor's Superintendent and the subcontractors are from Newington and all took pride in the quality of their workmanship, the completion of their work without delays, and their standing in the community.

Mr. Perillo asked when Midget Football could begin to use the field. After the project is substantially completed and a punch list inspection has been performed by Milone and MacBroom, a determination could be made based on the outstanding items that were on the punch list. Mr. Bottalico made a motion that Bruce Till be provided the latitude to

decide when the field can be used based on what has to be done after substantial completion. Second by Mr. Woods. Discussion: This would not create any issues regarding liability. The motion passed unanimously by a vote of 5 YES to 0 NO.

Mr. Baron presented a request to purchase six signs for the field from Bianca Sign of New Britain. These would include the rules for the field and would cost a total of \$756. They would be placed at each entrance to the field. The Committee approved this purchase from contingency by consensus, along with the selection of a white background for the signs, with royal blue letters.

The Committee discussed security cameras at the field. Midget Football has agreed to contribute \$2,000 to help pay for this. Little League has also stated their willingness to participate. Mr. Bottalico asked about soccer, lacrosse and field hockey, who are also expected to be using the field. It is believed that Mr. Till is asking these sports for financial assistance for the security system as well. He is still getting information as to the cost for such a system, and is trying to keep the cost to the Committee under \$10,000 in order to avoid having to go out to bid. Mr. Woods made a motion to approve up to \$10,000 for a security system for the field, with the understanding that if donations from other organizations brought the cost to the Committee under \$10,000 that the difference would be restored to the project contingency. Second by Mr. Bottalico. The motion passed unanimously by a vote of 5 YES to 0 NO.

Mr. Bottalico raised the question of who would pay for the electricity for the lights at the field. How this would be determined, and the cost for such electricity, are not within the charge of this Committee, and Mr. Bottalico was asked to pursue this with staff and/or the Board of Parks and Recreation.

The lights on the press box were discussed. No action was considered by the Committee as Midget Football may do something directly with the electrician about changing where these lights shine.

IX. Committee response to public participation – None.

X. Adjournment – the meeting adjourned at 8:02 PM.

Respectfully submitted,

*Jeff Baron*

Jeff Baron  
Director of Administrative Services